



Employment Opportunity: OFFICE 365 IMPLEMENTATION SPECIALIST

To apply for this position, email [résumé and cover letter](mailto:hr@prophet.ca)
(Microsoft Word or .PDF format) hr@prophet.ca

The Role

Join a team of passionate Microsoft experts dedicated to optimizing our customers communication and collaboration with Office 365. You will be working directly with customers to deliver Office 365 solutions, migrations, migration projects and overall satisfaction with the Office 365 platform. You will be a key member of our consulting team and the focus of the role will be to develop a relationship with our client while implementing cloud-based solution within the Microsoft 365 environment.

Responsibilities

- Hands on implementation of Microsoft 365 solutions, Active Directory, Exchange Online, Teams, Flow and SharePoint
- Deploying & Configuring Microsoft 365 and Office 365 tenants
- Design and implement hybrid or cut-over migrations for Exchange Online from environments including Exchange Server, G-Suite and POP Mail
- Provide pre- & post implementation support for clients
- Complete customer security assessment and promote cloud security best practices
- Help clients to simplify and optimize business processes using out of the box thinking
- Document business and requirements
- Work with internal teams to prepare and maintain training materials
- Assist sales team in identifying and choosing opportunities through customer meetings and presentations

Qualifications

- Experience designing and implementing Microsoft Office 365, Exchange Server, and Active Directory and Azure Active Directory required
- 2-3 years of hands-on technical experience with increasing responsibility
- Knowledge and Competence in the Office 365 migration process
- Strong background in networking is required
- Experience working in a consulting environment is preferred
- Basic knowledge of additional Office 365 suite capabilities (SharePoint, OneDrive, Teams, ProPlus Click to Run) Is preferred
- Must have an excellent organizational and project management skills including strong written and verbal communication skills
- Ability to convey technical issues and material to non-technical people
- Criminal Record Check (valid within 6 months)

[Prophet Business Group Ltd.](#) is a Winnipeg-based technology company with 25+ years of experience in accounting software, CRM software and IT solutions. Our consultants are dedicated to helping customers get it right when it comes to critical technology. We play as hard as we work, we embrace every opportunity to learn and we share our success with the team. If that sounds like a place you want to work, we'd love to hear from you.