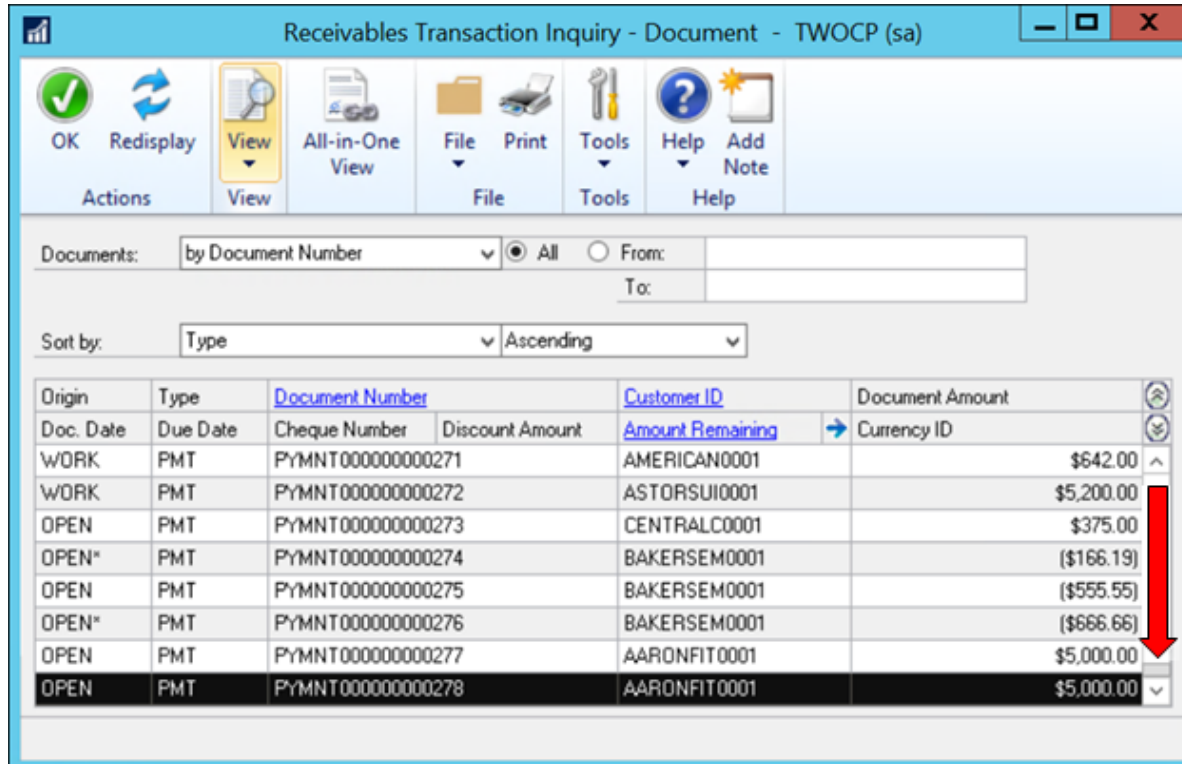


Quick Tip Tuesday

Hate having to scroll to the bottom of every inquiry window and are tired of struggling to grab the scroll bar? A handy shortcut is pressing the End key on your keyboard to scroll right to the bottom of the list. Hitting the Home key takes you right back up to the top.



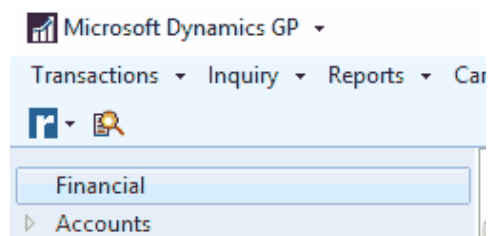
Additionally, you can use the Page Up and Page Down keys on your keyboard to scroll faster through the records in a window. Use these tips to help you navigate through your GP data faster and easier.

Have a quick tip you would like to share?

[Let us know](#)

Electronic Bank Reconciliation

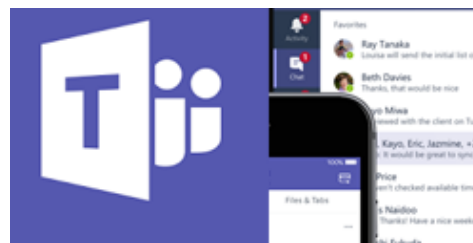
Did you know? Dynamics GP includes the ability to process a file from your bank that includes cleared items and reconcile cheque books. Setting up Electronic Bank Reconcile in Microsoft Dynamics GP is incredibly useful and easy to use.



[Learn more](#)

Microsoft Teams

Microsoft Teams is the hub for team collaboration in Office 365 that integrates the people, content, and tools your team needs to be more engaged and effective.



[Learn more](#)

Internet Service Providers - Choose the Best Fit

Not all Internet Service Providers (ISPs) are created equal. Large download numbers are but a fraction of the buying decision when it comes to purchasing internet for your business. When shopping for internet service focus on these key questions.



[Learn more](#)

**Happy Holidays from everyone at
Prophet Business Group!**

Please note our holiday hours:

Monday, December 24th Closed at 12:00 PM
Tuesday, December 25th Closed
Wednesday, December 26th Closed
Monday, December 31st Closed at 3:00 PM
Tuesday, January 1st Closed



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